જૂનાગઢ કૃષિ યુનિવર્સિટી
જૂનાગઢ

CAS અંતર્ગત **સાતમા પગારપંચ**ની ભલામણ મુજબની લાયકાત ધરાવતા હોય તેવા શૈક્ષણિક સંવર્ગના અધિકારીઓ પાસેથી અરજીઓ મંગાવવા બાબત.....

પરિપત્ર

નામ.સરકારશ્રીના કૃષિ, ખેડૂત કલ્યાણ અને સહકાર વિભાગના ઠરાવ ક્રમાંક: ACD/KPO/e-file/2/2022/1337/K2 Section-Agri Uni તા.૨૫/૦૭/૨૦૨૪થી રાજ્ય કૃષિ યુનિવર્સિટીઓ અને રાજ્ય કૃષિ યુનિવર્સિટી પરિષદના શૈક્ષણિક સંવર્ગના અધિકારીઓને તા.૦૧/૦૧/૨૦૧૬ બાદ સાતમા પગારપંચ મુજબ મળવાપાત્ર થતા કેરીયર એડવાન્સમેન્ટ સ્કીમ (CAS)ના લાભો આપવા અંગેની મંજૂરી મળતા, જૂનાગઢ કૃષિ યુનિવર્સિટીના સર્વે યુનિવર્સિટી અધિકારીશ્રીઓ તમામ યુનિટ/સબ યુનિટ અધિકારીશ્રીઓને જણાવવાનું કે, આપના તાબા હેઠળ શિક્ષક સંવર્ગમાં ફરજ બજાવતા અધિકારીઓ કે જેઓ સાતમા પગાર પંચ અન્વયેની આઈ.સી.એ.આર./યુ.જી.સી.એ નકકી કરેલ માર્ગદર્શક સિધ્ધાંતો મુજબ કેરીયર એડવાન્સમેન્ટ સ્કીમનો લાભ મેળવવા માંગતા હોય અને તા.૨૬/૧૧/૨૦૨૪ (સ્ટે. ૧૧૫, નિયમ-૩૧.૩ ની જોગવાઇ અનુસાર) સુધીમાં લાયકાત પરિપૂર્ણ કરતા હોય તેવા શૈક્ષણિક સંવર્ગના અધિકારીઓ પાસેથી નીચેના મુદાઓને ધ્યાનમાં રાખીને નિયત કરેલ અરજીપત્રકમાં અરજીઓ તા.૨૭/૦૮/૨૦૨૪ સુધીમા મંગાવવામાં આવે છે.

૧. કેરીયર એડવાન્સમેન્ટ સ્કીમ (CAS)નો અમલ ICARના પત્ર ક્રમાંક: F.No. 1(1)/2009-Per-IV તા.૦૬/03/૨૦૦૯ તેમજ કૃષિ, ખેડૂત કલ્યાણ અને સહકાર વિભાગના તા.૦૯/૦૯/૨૦૧૪ના ઠરાવ ક્રમાંક: ગકવ-૧૪૨૦૦૯-૧૧૮૪-ક.૨ની જોગવાઈને આધિન રહેશે.

૨. તા.૦૧/૦૧/૨૦૧૬ પછી જે અધિકારીશ્રીઓને કેરીયર એડવાન્સમેન્ટ સ્કીમના લાભો મંજૂર કરવામાં આવેલ અને સાતમા પગારપંચના તા.૦૭/૦૬/૨૦૧૯ના ઠરાવની શરત નં. ૬ અન્વયે સ્થગિત રાખવામાં આવેલ તે અધિકારીશ્રીઓએ તે લાભો માટે પુન:અરજી કરવાની રહેતી નથી.

૩. અત્રેની કચેરીના પરિપત્ર જા.નં.જૂકૃયુ/૨જી/એડીએમ-૧.૨/૨૦૧૯(૯)/૨૮૯૮-૨૯૯૦, તા.૦૨/03/૨૦૧૯ અને સરખા પરિપત્ર ક્રમાંક: ૪૨૨૦-૭૦, તા.03/૦૪/૨૦૧૯ અન્વયે જે કર્મચારીઓએ અરજી કરેલ હોય, તેઓએ પુન:અરજી કરવાની રહેતી નથી. જો અરજીમાં સુધારા-વધારા હોય તો જ ફરીથી અરજી કરવાની રહેશે.

જે તે કેટેગરી માટેના અરજી પત્રકના નમુનામાં તથા સામેલ સુચનાઓને ધ્યાને રાખીને તા.૨૭/૦૮/૨૦૨૪ સુધીમાં તમામ આધાર સહિત તેમજ એ.પી.આઈ. મોકલી આપવાના રહેશે. આ પરિપત્ર સબંધિત વિગતો તથા ફોર્મની સોફ્ટ કોપી યુનિવર્સિટી વેબસાઇટ www.jau.in ઉપર ઉપલબ્ધ છે.

સદરહુ પરિપત્ર અત્રેની કચેરીની ફાઇલ ઉપર માન.કુલપતિશ્રીની મંજૂરી મેળવી બહાર પાડવામાં આવે છે.

કુલસચિવ

જા.નં.જૂકૃયુ/૨જી/એડીએમ-૧.૨/૨૦૧૯/૯(ભાગ-3)/ ૮૨૯૮-૮૩૭૦ જૂનાગઢ તા. ૦૨/૦૮/૨૦૨૪

નકલ સવિનય રવાના :-

૧. આ યુનિવર્સિટીના તમામ યુનિટ / સબ યુનિટ અધિકારીશ્રીઓ તરફ જાણ તથા જરૂરી કાર્યવાહી સારૂ.

૨. નિયામકશ્રી, આઈ.ટી. સેલ તરફ યુનિવર્સિટી વેબસાઇટ પર મુકવા સારૂ.

જૂનાગઢ કૃષિ યુનિવર્સિટી

જૂનાગઢ

–: સામાન્ય સૂચનાઓ :–

૧. A.P.I. સ્કોરની બધી સૂચનાઓ કાળજીપૂર્વક વાંચીને તે મુજબ નિયત ફોર્મમાં જ અરજી કરવાની રહેશે.

૨. જે ઉમેદવાર નિયત થયેલ લઘુત્તમ લાયકાત તથા લઘુત્તમ A.P.I. સ્કોર ધરાવતા હશે તેઓને જ કેરીયર એડવાન્સમેન્ટ યોજના અંતર્ગત વિવિધ સ્ટેજ માટે પાત્ર ગણવાના થશે.

૩. દરેક ઉમેદવાર ત્રણેય કેટેગરીની વિવિધ પ્રવૃત્તિઓની માહિતી નીચેના પ્રફોર્મામાં રજુ કરવાની થશે.

ટેબલ :– હકીકત આધારિત માહિતી ઉપરથી A.P.I. સ્કોર		
Category	**પ્રવૃત્તિઓ**	**કુલ A.P.I.(સ્વ મુલ્યાંકન)**
(I)	(અ) શિક્ષણ	
	(બ) સંશોધન	
	(ક) વિસ્તરણ	
	(ડ) ટેકનીકલ વહીવટ	
	કુલ (મહત્તમ)	
	કેટેગરી I માટે જરૂરી લઘુત્તમ A.P.I. સ્કોર	૭૫/વર્ષ
(II)	**વ્યવસાયિક વિકાસને લગતી તેમ જ ઈતર પ્રવૃત્તિઓ**	
	કેટેગરી- II માટે જરૂરી લઘુત્તમ A.P.I. સ્કોર	૧૫/વર્ષ
	કેટેગરી-I અને II માટે સંયુક્ત રીતે જરૂરી લઘુત્તમ A.P.I. સ્કોર	૧૦૦/વર્ષ
(III)	સંશોધન અને શિક્ષણમાં યોગદાન	ટેબલ-૨ મુજબ

૪. જો કોઈ કેટેગરીના કોલમમાં કોઈ વર્ષમાં મહત્તમ કરતાં પણ વધારે સ્કોર / માકર્સ થતા હોય તો પણ ઉમેદવારે તે દર્શાવવાનો રહેશે, પરંતુ કુલ સ્કોર જે તે કેટેગરીના મહત્તમ સ્કોરથી વધે નહીં તેની કાળજી લેવાની રહેશે.

ઉદાહરણ તરીકે A_1 કેટેગરીની મહત્તમ સ્કોર મર્યાદા 45 પ્રતિવર્ષ છે અને CAS અંતર્ગત ઉમેદવાર ચાર વર્ષની માહિતી આપતો હોય તો 45 x 4=180 થી કુલ સ્કોર A_1 કેટેગરીમાં વધે નહીં તેની ખાસ કાળજી લેવી.

૫. દરેક પ્રવૃત્તિ/કામગીરી અંગેના જરૂરી આધાર પૂરાવાના આધારે દરેક કેટેગરીના બધા કોલમમાં સ્કોર/માર્કસ મૂકવાના રહેશે.

૬. આ સાથે મોકલવામાં આવેલ ફોરમેટ મુજબ જ માહિતી ભરવાની થશે, તેમ છતાં જરૂર જણાય ત્યાં વધારાની રો કે કોલમ ઉમેરી શકશે.

૭. A.P.I. સ્કોરની ગણત્રીવાળું અરજીફોર્મ (પાના નં. ૧ થી ૩૦) ની **એક નકલ** અત્રે મોકલવાની રહેશે. પાના નં. ૩૧ થી ૩૬ આપેલ પ્રફોર્માની **બે નકલ** મોકલવાની રહેશે, પરંતુ પાના નં. ૩૭ થી ૪૨ પૈકી જે લાગુ પડતુ હોય તે "સમરી"ની **દસ નકલ** અત્રે મોકલવાની રહેશે.

૮. ઉમેદવારે પોતે જે સ્ટેજ માટે અરજી કરેલ હોય, તે સ્ટેજ માટે જરૂરી મુલ્યાંકન સમયગાળાની માહિતી દરેક કેટેગરીમાં વર્ષવાર દર્શાવવાની થશે.

૯. ફોર્મેટમાં દર્શાવ્યા સિવાયની અન્ય કોઈ અગત્યની પ્રવૃત્તિઓ દર્શાવવી જરૂરી હોય તે "અન્ય" માહિતી ના હેડ નીચે દર્શાવી, આંકડાકીયરૂપમાં તેનું મુલ્ય લખવું.

૧૦. જે કોઈ મહિલા કર્મચારી પોતાના મુલ્યાંકન સમયગાળામાં પ્રસુતિ રજા ઉપર ગયેલ હોય તો રજા મંજુરીના આદેશની નકલ સાથે તે અંગેનો ઉલ્લેખ કેટેગરી-I અને II માં અવશ્ય કરવો.

૧૧. દરેક ઉમેદવારે પોતાની સેવાપોથી આધારિત જે તે સંવર્ગની નિમણુંક તારીખ ધ્યાને લઇ મળવાપાત્ર સ્ટેજની તારીખ દર્શાવવાની રહેશે.

(દા.ત. કોઇ કર્મચારી બપોર પહેલાની અસરથી હાજર થયેલ હોય તો જે તે દિવસથી હાજર ગણી મળવાપાત્ર સ્ટેજની ડ્યુ ડેઇટ ગણવાની રહેશે. જયારે કોઇ કર્મચારી બપોર બાદની અસરથી હાજર થયેલ હોય તો તે પછીના દિવસથી મળવાપાત્ર સ્ટેજની ડ્યુ ડેઇટ ગણવાની રહેશે.)

૧૨. દરેક ઉમેદવારે પોતાના બધા પ્રકાશનની સાબિતી રૂપે તેની રિપ્રિન્ટ વિગેરેના પ્રથમ પાનાની નકલ અવશ્ય જોડવી.

૧૩. ફોર્મ તથા જરૂરી બધા દસ્તાવેજોના દરેક પાના ઉપર **ઉમેદવારે પોતાની સહી** કરવાની રહેશે.

૧૪. પ્રફોર્મા ભરવાના સંદર્ભે યુનિવર્સિટી તરફથી બહાર પડતી સુચનાઓ અવશ્ય ધ્યાને લેવી, તે માટે યુનિવર્સિટીની વેબસાઇટ નિયમિત જોતાં રહેવું.

૧૫. નિયત પ્રફોર્મામાં અરજી પોતાના વિભાગીય વડાશ્રી પાસે ખરાઈ કરાવી, તે અંગેના પ્રમાણપત્ર સાથે જ અત્રે મોકલવી, અને જે કર્મચારી પોતે જ કચેરી વડા હોય અને જે તે શિક્ષણમાં ફરજ બજાવતાં હોય તો સબંધિત ડીનશ્રી પાસે, સંશોધનમાં હોય તો સંશોધન નિયામકશ્રી પાસે અને કે.વી.કે.માં ફરજ બજાવતા હોય તો વિસ્તરણ શિક્ષણ નિયામકશ્રી પાસે ખરાઇ કરાવી તેનાં પ્રમાણપત્ર સાથે તેઓ મારફત જ અત્રે મોકલવાની રહેશે. CAS યોજના અંતર્ગત મોકલવાની થતી દરખાસ્તોની સંપૂર્ણ વિગત કર્મચારીની અસલ સેવાપોથી તથા બાયોડેટામાં ભરેલ શૈક્ષણિક લાયકાતની વિગત તેમના અસલ પ્રમાણપત્રો સાથે ચકાસી અત્રે મોકલી આપવાની રહેશે અને તે અંગેનું પ્રમાણપત્ર સંબધિત કચેરીના વડાએ આપવાનું રહેશે. જે અરજી વિભાગીય / યુનિટ વડા, આચાર્યશ્રી, યુનિવર્સિટી અધિકારીશ્રીના સહી / સિકકા સાથે Through Proper Channel કરેલ હશે તે જ ગ્રાહ્ય રાખવામાં આવશે.

૧૬. દરેક અરજકર્તાએ અરજીની સાથે (૧) શૈક્ષણિક લાયકાત અંગેના માસ્ટર્સ / પી.એચ.ડી.ની પદવીના Notification (૨) અન્ય શૈક્ષણિક લાયકાત મેળવેલ હોય તો તેના રીઝલ્ટની માર્કશીટ, ડીગ્રી સર્ટીફીકેટ, સ્કુલ લીવીંગ સર્ટીફીકેટ જેવા પ્રમાણપત્રોની ફોટો કોપી (૩) મદદનીશ પ્રાધ્યાપક, સહ પ્રાધ્યાપક સંવર્ગમાં સીધી ભરતી થયેલ નિમણૂંકના હુકમ (૪) CAS અંતર્ગત Senior Scale, Selection Grade, Assoc. Professor (P) *etc* માં મેળવેલ બઢતીના હુકમોની નકલો અરજી પત્રક / ચેકલીસ્ટની માહિતી સાથે જ સરળતાથી જોઇ શકાય / અભ્યાસ કરી શકાય તે રીતે અરજીની શરૂઆતના ભાગમાં મોકલવાના રહેશે.

૧૭. અરજી કર્તાએ (અ) એસેસમેન્ટના સમય દરમિયાન કરેલ સંશોધન, પબ્લીકિશન, તાલીમ, પ્રસિધ્ધ કરેલ સંશોધન પેપર્સ તથા અન્ય સિધ્ધિઓ મેળવેલ હોય તે અંગેના આધાર અરજી સાથે મોકલવાના રહેશે. તેમજ મૌખિક ઈન્ટરવ્યુના દિવસે, બાયોડેટાની ચકાસણીના સમયે પણ રૂબરૂમાં લઇને આવવાનું રહેશે. (બ) આ સાથેના Summary પત્રકની માહિતી અરજીના અંત ભાગમાં **૧૦ નકલમાં સરળતાથી** છુટી પાડી શકાય તે રીતે મોકલી આપવાની રહેશે.

૧૮. સ્ટેજ-૨ થી સ્ટેજ-૫ માટે નિયત થયેલ નમુનામાં જ અરજી કરવાની રહેશે.

૧૯. **અરજકર્તા સ્ટેજ-૨ થી સ્ટેજ-૫ માં એક કરતાં વધુ સ્ટેજ માટે લાયકાત ધરાવતા હોય તો મળવાપાત્ર દરેક સ્ટેજ માટે અલગ-અલગ અરજી કરવાની રહેશે. પરંતુ, ક્રમાનુસાર મળવાપાત્ર સ્ટેજની સંપૂર્ણ કાર્યવાહી થયા બાદ જ આગળના સ્ટેજની આનુષાંગિક પ્રકિયા હાથ ધરવામાં આવશે.**

૨૦. CAS યોજના અંતર્ગત મોકલવાની થતી દરખાસ્તો સંપૂર્ણ વિગત કર્મચારીની અસલ સેવાપોથી તથા બાયોડેટામાં ભરેલ શૈક્ષણિક લાયકાતની વિગત તેમના અસલ પ્રમાણપત્રો સાથે ચકાસી મોકલી આપવાની રહેશે અને તે અંગેનું પ્રમાણપત્ર કચેરીના વડાએ આપવાનું રહેશે.

૨૧. રજા પર કે અન્ય કોઇપણ કારણસર ગેરહાજર હોય તેવા શિક્ષક સંવર્ગના કર્મચારીઓના ધ્યાન ઉપર આ પરિપત્રની વિગત લાવવાની જવાબદારી યુનિટ / સબ યુનિટ કચેરીઓની રહેશે.

૨૨. અરજીકર્તાએ નિયત પત્રકની વિગતો સંપૂર્ણ પણે ભરવાની રહેશે. અધૂરી અને ખોટી માહિતી / વિગતોવાળી અરજી રદ કરવામાં આવશે.

૨૩. સ્ટેજ-૪ અને સ્ટેજ-૫ માટે અગાઉ અરજી કરેલ હોય, પસંદગી સમિતિ સમક્ષ ઉપસ્થિત રહી પર્સનલ ઇન્ટરવ્યુ આપેલ હોય પરંતુ પસંદગી પામેલ ન હોય તેવા શિક્ષકે તેની અરજીમાં કયો ટ્રાયલ છે ? **તે દર્શાવવાનું ફરજીયાત રહેશે.**

૨૪. પરિપત્રની સાથે દરેક કેટેગરી મુજબના ચેકલીસ્ટની માહિતી મોકલી આપવામાં આવે છે, જે અરજીકર્તાએ કેટેગરી પ્રમાણે નિયત નમુનામાં ભરીને ફરજીયાત રીતે મોકલી આપવાની રહેશે.

૨૫. **યુનિવર્સિટીના કોમન સ્ટેચ્યુટ નં.-૧૧૫ ના નિયમ-૩૧.૫ મુજબ જે શિક્ષક પાત્રતાની તારીખે યુનિવર્સિટીની સક્રિય સેવામાં ચાલુ હોય તેમને જ સાતમાં પગારપંચ અંતર્ગત કેરીયર એડવાન્સમેન્ટ યોજનાનો લાભ મળવાપાત્ર થાય છે.**

૨૬. બધી વિગતો સાથે અરજી અત્રે પહોચતી કરવાની **છેલ્લી તારીખ ૨૭/૦૮/૨૦૨૪ છે.**

ઉપરોકત સૂચનાઓનો અમલ દરેક કક્ષાએ ચૂસ્તપણે કરવાનો રહેશે.

કુલસચિવ

અનૂસુચિ–૨

બાહેંધરી ફોર્મ

પ્રતિ

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આથી હું કબૂલ કરું છું કે, કેરીયર એડવાન્સમેન્ટ સ્કીમ (CAS)ના લાભો આપવા અંગે ઠરાવ ક્રમાંક– ACD/KPO/e-file/2/2022/1337/K2 Section - Agri Uni, તા. ૨૫.૦૭.૨૦૨૪ અન્વયે જો હું ખોટી રીતે કેરીયર એડવાન્સમેન્ટ સ્કીમ (CAS)ના લાભ મેળવું અથવા ખોટી રીતે વધારે મને પગાર ચુકવવામાં આવે તો વધારાનો પગાર પરત કરવાની બાહેંધરી આપું છું.

૨. કેરીયર એડવાન્સમેન્ટ સ્કીમ (CAS) હેઠળની પગાર બાંધણીથી મને ચુકવવામાં આવેલ વધારાની રકમ વસુલ કરવાની બાહેંધરી આપું છું. અને તે અંગે હું ભવિષ્યમાં કોઈ હક કે દાવો કરીશ નહી.

સ્થળ :
તારીખ:

અધિકારીની સહી :
અધિકારીનું નામ:
અધિકારીનો હોદ્દો :
કચેરી :–

ખાસ નોંધ :– આ ફોર્મમાં કોઈ પણ ઉમેરો, ફેરફાર કે ફેરબદલી કે રદ કરવાની કામગીરી કરી શકાશે નહીં.

eSign
Signed by: PRAVINKUMAR DEVRAJBHAI PALSANA
Organization Unit: Agriculture, Farmers Welfare and Co-operation Department
Organization Name: GOVERNMENT OF GUJARAT
Date: 25-Jul-2024 (06:48 PM)

JUNAGADH AGRICULTURAL UNIVERSITY

JUNAGADH

PBAS based on Academic Performance Indicators (APIs) for Promotion under Career Advancement Scheme

[Tick mark (√) in appropriate box]

	Pay Matrix Level-11 Rs.68900-205500 (Stage-1 to Stage-2)
	Pay Matrix Level-12 Rs.79800-211500 (Stage-2 to Stage-3)
	Pay Matrix Level-13A Rs.131400-217100 (Stage-3 to Stage-4)
	Pay Matrix Level-14 Rs.144200-218200 (Stage-4 to Stage-5)

Ref.: 1. Under Secretary (Agri. Uni.), Govt. of Gujarat, Agriculture & Co-operation Department, Sachivalaya, Gandhinagar Resolution No. GKV-142009-1184-K-2, Dt. 09/09/2014

2. Joint Secretary (Agri. Uni.), Govt. of Gujarat, Agriculture, Farmers Welfare & Co-operation Department, Sachivalaya, Gandhinagar Resolution No. ACD/KPO/e-file/2/2022/1337/K2 Section-Agri Uni, Dt. 25/07/2024

॥ कृषिमूलम् जगत् सर्वम् ॥

Circular No. JAU/REG/ADM-1.2/2019(9-3)/8218-8270

Dt.02/08/2024

Last date for sending completed PBAS shall be 27-08-2024.

Click here to download soft copy of the CAS Application Form

Important Note :

This word file is provided exclusively for use in the Career Advancement Scheme(CAS) application. Any alteration or modification of the content is strictly prohibited.

REGISTRAR
J.A.U. JUNAGADH.

Academic Performance Indicators (API's) for promotion under Career Advancement Scheme (CAS) for Teachers of State Agricultural Universities of Gujarat

Table 1 Stages and eligibility Criteria for CAS promotion.

CAS Stages	From	To	Minimum Length of Service	Method of Promotion
Assistant Professor and its equivalent **STAGE-1** to Assistant Professor and its equivalent **STAGE-2**	Pay Band: 15,600-39,100 + AGP: 5,400 / 6,000	Pay Band: 15,600-39,100 + AGP: 7,000	Assistant Professor and its equivalent in STAGE-1and completed FOUR years of service with Ph.D. or FIVE years of service who possesses M.Phil. / M.Tech. / M.Sc. (Ag) / M.V.Sc. / M.F.Sc. / M.Sc. Degree or SIX years of service who do not possesses Ph.D. or M.Phil. or a Master Degree	Screening Committee
Assistant Professor and its equivalent **STAGE-2** to Assistant Professor and its equivalent **STAGE-3**	Pay Band: 15,600-39,100 + AGP: 7,000	Pay Band: 15,600-39,100 + AGP: 8,000	Assistant Professor and its equivalent who completed service of FIVE years in STAGE-2	Screening Committee
Assistant Professor and its equivalent **STAGE-3** to Associate Professor and its equivalent **STAGE-4**	Pay Band: 15,600-39,100 + AGP: 8,000	Pay Band: 37,400-67,000 + AGP: 9,000	Assistant Professor and its equivalent* who possess Ph.D. Degree and completed service of THREE years in STAGE-3. For those who possess a Ph.D. Degree, a minimum of one publication made during the period of service as Assistant Professor and its equivalent; for those with a M.Phil. / M.Tech. / M.Sc. (Ag) / M.V.Sc. / M.F.Sc. / M.Sc. Degree, a minimum of two publications made during the period of service as Assistant Professor and its equivalent; and for those without Ph. D. or M.Phil. Degree, at least three publications during the period of service as Assistant Professor and its equivalent. Non-Ph.D. Assistant Professor and its equivalent on completion of THREE years of service in the STAGE-3 shall be eligible; subject to meeting of the API criteria to move to STAGE-4 and shall continue to be designated as Assistant Professor. On acquiring Ph.D. Degree, the Assistant Professor shall be designated as Associate Professor.	Selection Committee
Associate Professor and its equivalent: **STAGE-4** to : Professor and equivalent and its equivalent **STAGE-5**	Pay Band: 37,400-67,000 + AGP: 9,000	Pay Band: 37.400-67,000 + AGP: 10,000	Associate Professor and its equivalent who completed service of THREE years in STAGE-4	Selection Committee
Professor and its equivalent **STAGE-5** to Professor and equivalent **STAGE**-6 (10 per cent of the positions of Professors and equivalent of the University)	Pay Band: 37,400-67,000 + AGP: 10,000	Pay Band: 37,400-67.000 + AGP: 12,000	Professor and equivalent and its equivalent' who completed TEN years of service (within the University) in STAGE-5	Expert Committee

REGISTRAR
J.A.U., JUNAGADH.

Table 2 Minimum Academic Performance Indicators for the Promotion of Teachers under Career Advancement scheme (CAS)

Sr. No.		Assistant Professor and equivalent STAGE-1 to Assistant Professor and equivalent STAGE-2	Assistant Professor and equivalent STAGE-2 to Assistant Professor and equivalent STAGE-3	Assistant Professor and equivalent STAGE-3 to Associate Professor and equivalent STAGE-4	Associate Professor and equivalent STAGE-4 to Professor and equivalent STAGE-5	Professor STAGE-5 to Professor and equivalent STAGE-6 (10 per cent of the positions of Professors and equivalent of the University)
1	Category I Teaching-learning, Evaluation Related Activities (Category I) (A/B/C/D)	75 / Year	75 / Year	75 / Year	75 / Year	75 / Year
2	Category II Co-Curricular, Extension and Profession Related Activities (Category II)	15 / Year	15 / Year	15 / Year	15 / Year	15 / Year
3	Minimum Total average annual score under categories I and II	100 / Year	100 / Year	100 / Year	100 / Year	100 / Year
4	Category III Research and Academic Contribution	10 / Year 40 / assessment period of 4 years for Ph.D. candidates. 50 / assessment period of 5 years for Master/ M.Phil. Degree holder candidates. 60 / assessment period of 6 years for who do not possesses Ph.D. or M.Phil. or a Master Degree	20 / Year 100 / assessment period of 5 years	30 / Year 90 / assessment period of 3 years	40 / Year 120 / assessment period of 3 years	50 / Year 500 / assessment period of 10 years

5	Minimum Qualification required apart from API Score Mentioned in Category I, II and III	Two Orientation / Refresher / Training / Research Methodology / Soft Skill Development / Long Term Training / winter or summer school / course of at least 3 week duration during assessment period	One course / programme from among the categories of refresher courses, methodology workshops, training, teaching -learning-evaluation technology programs and Faculty Development Programmes of 2/3 week duration.	At least three publications in the entire period as Assistant Professors (twelve years). One course / program from among the categories of methodology workshops, training, teaching -learning-evaluation technology programmes, soft skills development programme of minimum one week duration.	- Teachers may combine two assessment periods (in STAGES 3 and 4) to achieve minimum API scores in above categories. - A minimum of 5 publications.	Additional credentials are to be given as evidences for Post-Doctoral Research outputs of high standard. Awards / honours / recognitions / patents and IPR on products and processes developed / technology transfer achieved; and Additional research degrees / degrees, if any.
6	Expert Assessment System	Screening-cum-Evaluation Committee		Selection Committee	Selection Committee	Expert Committee
7	Percentage Distribution of Weightage Points in the Expert Assessment (Total Weightage = 100. Minimum required for promotion is 50)	N.A.		30% contribution to Research 50% assessment of domain knowledge and teaching practices. 10% Annual Assessment Report, 10% Interview performance	50% contribution to Research 30% assessment of domain knowledge and teaching practices. 10% Annual Assessment Report, 10% Interview performance	50% contribution to Research 30% assessment of domain knowledge and teaching practices. 10% Annual Assessment Report, 10% Interview performance
8.	Date of implementation	01-01-2009 or the date of eligibility whichever is later.				
9.	Selection and Screening-cum-Evaluation Committee	As per Common Statue-2011.				

Table 3 Calculation of PBAS based API score for CAS as Associate Professor and Professor

Criteria / Activities	Minimum API Score Required	API Score to be converted on the scale of
Category I Teaching (T), Research (R), Extension (E) and Technical Administration (T. A.)	**75/ Year (minimum)** **_____ (Obtained *from summary table of API obtained in category I)***	**per year converted from 450** **Formula = (API score obtained in Col. 2 x 450) /125**
Category II Co-curricular and Professional Development Related Activities	**15/ Year out of 50** **_____ (Obtained *from summary table of API obtained in category II)***	**_____ per year as obtained out of 50**
Total Minimum API Score required in Category I + II	**100**	**_____ per year obtained from 500**
Category III **Research and Academic Contribution**	**As per above Table 2**	**_____ per year converted from 300**
Annual Assessment Report	**10%** **(Out Standing-10 marks, Very Good-08 marks and Good-06 marks)**	**_____ converted from 100**
Interview performance	**10 %**	**_____ converted from 100**

***Meaning of A/B/C/D:**

A **Stands for Teaching and related activities**
B **Research and related activities**
C **Extension and related activities**
D **Technical Administration and related activities**

I. Specific Achievements in Teaching / Research / Extension / Technical administration work under Assessment Period

A. Teaching and Related Activity		Maximum Score/ Year	Assessment Years						
			1st	2nd	3rd	4th	5th	6th	Total
A 1	Course Number, Credit / contact hours (Theory + Practical), Full Time / Associate (One practical credit hour or contact hours = 3 theory hours) (e.g. 2T+1P credit = 5 credits) OR Tutorials (year means total credits taught in 1 and 11 semester together) **API Weightage: 03 Marks / contact hour**	45							
A 2	Preparation of new teaching/ learning material including transition bridge material study pack or similar addition resource for students and Type of Teaching material Developed (Slides / Charts / Videos / VCD / DVD) Educational Video. **Distribution of Weightage:** 10 Marks for PPT per course / year 03 Marks for PPT of the course for subsequent years 03 Marks for 10 Charts 03 Marks for 10 Slides 10 Marks for 10 min video 05 Marks for 5 min video	30							
A 3	Examination Duties (Invigilators, Question Paper Setting, Assessment of Answer Sheets) Acting as an Internal examiner (within the university) for UG / PG / Diploma / Certificate course including paper setting, assessment, evaluation, Viva-voice] **API Weightage: 05 Marks per activity**	20							
A 4	UG/PG/Diploma Academic In charge / coordinator or Co-coordinator **OR** Post-Graduate Seminar co-ordinator / Co-Coordinator / SRC chairman or Co-Chairman / Rector or Assistant Rector **API Weightage: 02 Marks per activity per year**	10							
A 5	Invited / Guest Lecture Delivered in Seminars / Conferences / Symposia / training School / Programme / Workshop OR Lectures or other teaching duties in access of UGC/ICAR norms **API Weightage: 02 Marks for each activity / year**	10							

Teaching and Related Activity		Maximum Score/Year	Assessment Years						
			1st	2nd	3rd	4th	5th	6th	Total
A 6	(1) Under guidance of Teacher, a) If student has won any National level competition/quiz/contest of similar activities (once in entire life). b) If the Thesis of student has received National level /State level awards (2) Performance of the students a) No of students obtained distinctions (minimum 15% of the class) b) No of students obtained first class (minimum 35% of the class) (3) Designing a special course towards student career development (4) Teaching innovation, innovative methodologies adopted/designed for teaching (5) Use of anonymous students feedback on the quality of class room teaching (6) Guidance to students for competitive examination viz. NET/JRF/SRF/ GPSC/UPSC/PG entrance, & ICAR examination etc. (7) Learning evaluation skill (8) e-teaching (lecture note prepared and placed on web portal, TV/radio talk) (9) Guidance to students for professional development activities viz., participation in seminar/symposia/conference, etc. (10) Preparing/encouraging the students for station level research/review writing/HRD programme **API Weightage: 2.5 Marks for each activity / year**	10							
	Total	**125**							

CATEGORY I (A): TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

I. (A 1) Lectures, Seminars, Tutorials, Practical, Contact Hours (Give semester-wise details, where necessary)

(Maximum Score 45 / Year)

Sr. No.	Course / Paper / Subject	Year	Semester	Credit Hours		Total Contact Hours	API Score	Page No. for supported documents
				Theory	Practical			
						Total		

* Lecture (L), Seminar (S), Tutorial (T), Practical (P), Contact Hours (C)

I (A 2) Type of Teaching Material Developed (Slides / Charts / Videos / VCD / DVD / Educational Video.

(Maximum Score 30 / Year)

Sr. No.	Course / Paper	Type of Teaching Material	API Score	Page No. for supported documents
		Total		

I. (A 3) Examination Duties Assigned and Performed

(Maximum Score 20 / Year)

Sr. No.	Type of Examination Duties	Duties Assigned	API Score	Page No. for supported documents
		Total		

I. (A 4) **UG / PG / Diploma Academic In charge / Co-ordinator or Co-coordinator OR Post-Graduate Seminar Co-ordinator / Co-coordinator / SRC Chairman or Co-chairman / Rector or Assistant Rector**

(Maximum Score 10 / Year)

Sr. No.	Type of Duties	Year	API Score	Page No. for supported documents
		Total		

I. (A 5) **Invited / Guest Lecture Delivered in Seminars / Conferences / Symposia / training School / Programme / Workshop OR Lectures or other teaching duties in access of UGC/ICAR norms**

(Maximum Score 10 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

I. (A 6) **Under guidance of Teacher performance of students**

(Maximum Score 10 / Year)

Sr. No.	Activity	Details of activity as per above	API Score Page No. for supported documents
		Total	

B. Research and Related Activities		Max. Score/Year	Assessment Years						
			1st	2nd	3rd	4th	5th	6th	Total
B 1	Project leader in Research Project / Experiments as per the approved technical programme of work **API Weightage:** **10 Marks per each experiment / project as project leader** **08 Marks per each experiment / project as other associates**	40							
B 2	Variety Release / Recommendations / Technology developed / popularized / prototype commercialized / protocol developed / Policy implicated / Price forecasting / Innovative technology developed / Software Development / Diseases Diagnosis **API Weightage: 05 Marks per activity / year**	20							
B 3	Seed production (MT), Planting / propagating materials (no. 1000), chicks (no.l000),Calves / Lamb / Kids (no.10), Bio agent (no.1000), Bio pesticide (100 L), Germplasm collection (Plant/Animal), Bio fertilizer (no. 100), Dairy product (100 kg/1), Sample testing (no.25) Bakery products (100 Kg.) / Biological sample analysis (no.25) / chemical sample analysis (no. 50) / Pesticide residue (no.25) / Bio diversity mapping / Post Mortem Examination (no. 10) / Blood - Faecal - Urine - Milk - Feed sample analysis (no. 30) / surgical operations: Large animals (no. 10) / Small animals (no. 20) / any other samples **API Weightage: 03 Marks per activity / year**	15							
B 4	Registration for Patents / varieties notified / vaccine developed / Technology / Protocol Developed / National level research committee member **API Weightage: 05 Marks per each / year**	20							
B 5	**Special assignment:** Centre of Excellence and infrastructure created, Establishment of Institutional facilities (Seed / Soil testing laboratories / Bio-control laboratory, Bio-pesticides laboratory, Bio-fertilizer production laboratory / Bio-diesel / Food Testing Laboratory / Incubation Centres / Packaging Material testing / Weather Station / Laboratory Clinic / Banana pseudo stem laboratory / Modernization of laboratories / Farm, CIL, Semen Station, PUT Unit, Educational Museum / Departmental Laboratory / Crop cafeteria, etc. **API Weightage: 05 Marks per each / year API Weightage: 2.5 Marks for associates**	20				-			
B 6	Farm Management / Manager **API Weightage: 2.5 mark per year** At defined outstation services: Farm Management/Manager or Research Station head **API Weightage: 5.0 Marks per year and other services = 2.5 Marks per year**	10							
	Total	125							

I. (B 1) Project Leader in Research Project / Experiments as per the Approved Technical Programme of Work

(Maximum Score 40 / Year)

Sr. No.	Name of Leader / Associate	Title of Research Project / Experiment	Year	Funding / Sponsoring Agency	Duration	Completed / On-going	API Score	Page No. for supported documents
						Total		

I. (B 2) Variety release / Recommendations / Technology developed / popularized / Prototype commercialized / Protocol developed / Policy implicated / Price forecasting / Innovative technology developed / Software development / Diseases diagnosis

(Maximum Score 20 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

I. (B 3) Seed production

(Maximum Score 15 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

I. (B 4) **Registration for patents / Varieties notified / Vaccine developed / Technology / Protocol developed / National level research committee member**

(Maximum Score 20 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

I. (B 5) **Special assignment: Centre of Excellence and infrastructure created, Establishment of institutional facilities (Seed / Soil testing laboratories / Bio-control laboratory, Bio-pesticides laboratory, Bio-fertilizer production laboratory / Bio-diesel / Food testing laboratory / Incubation centres / Packaging material testing / Weather station / Laboratory clinic / Banana pseudo stem laboratory / Modernization of laboratories / Farm, CIL, Semen station, PHT unit, Educational museum / Departmental laboratory / Crop cafeteria, etc.**

(Maximum Score 20 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

I. (B 6) **Farm Management / Manager**

(Maximum Score 10 / Year)

Sr. No.	Name of the Farm	Location of the Station	Duration	API Score	Page No. for supported documents
			Total		

C Extension and Related Activities		Max. Score/Year	Assessment Years						
			1st	2nd	3rd	4th	5th	6th	Total
C 1	Organizing Krushi Mela / Pashumela as a chairman / secretary / Krushi Mahotsav / Door step seminar / dairy product judging contest / State level event / national dairy quiz / cattle camp / aarogya mela / farmer training programme / world food day celebration / livestock show / farmers - Students training programme etc. 1. National / State level = 10 Marks each 2. University level = 08 Marks each 3. Khedut din / Shibir / Clinical camps / Exhibition / Fair / emergency duties attended / wild life related activities or similar activities = 05 Marks each **API Weightage: 04 Marks for each** as an associate of any of above mentioned activity or any activities like Krushi Mela / Pashumela / farmer's day / Shibir / farmers week celebration / clinical camps etc.	**40**							
C 2	**Participation in mentioned in C 1 above** 1. National / State level = 05 Marks each 2. University level = 04 Marks each 3. Khedut din/Shibir/Clinical camps/Exhibition/Fair or similar activities = 04 Marks	**30**							
C 3	05 Marks per 150 farmers call attended 10 Marks per Number of crop VCDs / DVDs developed 10 Marks per number of Success stories 03 Marks per farmer for farmers counselling for participation at competitions 01 Mark for 10 bulletins for preparation of FAQs for DD / AIR 05 Marks per each preparation of Strategies for research and Extension plans 05 Marks per Cases/Diagnostic team 05 Marks per press note or article related to extension activity	**25**							
C 4	Conducting Front Line Demo. / On Farm Training / Door Step seminar/ Demonstrations **API Weightage: 2.5 Marks per activity / year**	**20**							
C 5	(1) innovation of technology adoption based on which farmer awarded at National/State level = 10 Marks each (2) Based on motivation of farmers awarded at National/State level by any organization = 05 Marks each (3) Help renders to farmers (e.g. Loan, machinery, marketing, value addition, inputs etc.) = 2.5 Marks each	**10**							
		125							

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CATEGORY I (C): Extension and Related Activities

I. (C 1) Organizing Krushi Mela / Pashumela as a chairman / secretary / Krushi Mahotsav / Door step seminar / Dairy product judging contest / State level event / National dairy quiz / Cattle camp / Aarogya mela / Farmer training programme / World food day celebration / Livestock show / Farmers - Students training programme etc.

(Maximum Score 40 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

I. (C 2) Other performed duties in mentioned in C 1 above

(Maximum Score 30 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

I. (C 3) Extension related activity

Maximum Score 25 / Year)

Sr. No.	Activity	Details of activity as above	API Score	Page No. for supported documents
		Total		

I. (C 4) Conducting Front Line Demo. / On Farm Training / Door Step Seminar / Demonstrations

(Maximum Score 20 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

I. (C 5) Innovation of technology adoption based on which farmer awarded at National/State level, Based on motivation of farmers awarded at National/State level by any organization, Help renders to farmers

(Maximum Score 10 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

D. Technical Administration and Related Activities		Max. Score/ Year			Assessment Years				
			1st	2nd	3rd	4th	5th	6th	Total
D 1	Service rendered by carrying out activities to support the Office / University in Academic / Research or General administration /Head of Office in Government setup/Assistance in coordination (No. of Institutes/SAUs being handled, Processing for release funds) and Administration as Technical Officer, DDO / AAO, Planning Officer, Director of IT, Asst. Registrar / Registrar / Comptroller / Audit Officer/ Teaching Staff of SAU Council / OSD / Asst. Ext. Educationist (publication) / Head of Research station, Head of Polytechnics / Head of College wing / Librarian /Asst. Librarian) etc. Involvement for Preparation of Common Statutes of SAUs at Government .level **API Weightage:** **20 Marks** for Head of Office in Government setup /DDO/ Planning Officer/Director of IT/Head of Research station/Head of Polytechnics / Head of College wing/ Librarian /Registrar / Comptroller for each activity per year **API Weightage:** **10 Marks** for other activity / year	**50**							
D 2	a. Preparation of University Documents (Annual Report, Research, Status Report, Vision, Accreditation Report/C-DAP), preparation of budget estimates of council b. Compilation of such reports including External Agency and compilation work of Council submitted to the Government. c. Preparation of agenda items (Academic / Research Council, PG BoS and BoM / VC Conference / IAUA / ICAR regional committee, SAU council etc.), preparation of speech, monthly reports, academic council agenda, faculty board' agenda, examination calendar, academic calendar, transcript, mark sheet preparation etc. d. Annual rate contract proposals processing / tendering including e-tendering, e. Processing Research scheme proposals and scrutiny of Research scheme proposals at University/Government Level f. Handling files of various committees g. Involvement in admission process at University/Council Level/ convocation preparations etc. h. Organizing / attending meetings such as ZREAC / SAU Council/ Res. Council / SLTP/College level technical programs / REAC / SLCC	**40**							

	i. Participation in DLCC / SAC meetings of DAATTCs / KVKs /Govt. meeting, j. Work related to annual plan / five year plan / ADP / Plan Budget / ICAR development grant for Universities/Govt. k. Technical work related to planning, execution, monitoring, evaluation report submission of ICAR / Plan / Non - plan and other agency projects 1. MOU preparation procedures m. Technical work related to preparation of guidelines for PBAS based API for Career Advancement Scheme / Direct recruitment at University/Govt. Level **API Weightage: 10 Marks per activity / year**								
D 3	Monitoring / member of selection committee / administrative duties for plan / non - plan schemes and other funded Govt. / Non-Govt. schemes of the University / College/Govt. etc. Scientific assistance to VC / DR / DEE/ Member Secretary (SAU Council) / Meetings organization, lectures and preparation of speech & drafts prepared reports, proceedings preparation, assembly / parliament questions handled, Maintenance of Files **API Weightage: 02 Marks / section**	**20**							
D 4	Establishment, maintenance and updating of network facility / Website in University / College / Unit, coordinating IT activities of ICAR, GOI, GOG, Council / preparation of software / ICT related purchase procedures. Planning and purchase regarding ICT / ERP System Guiding Teachers, staff, students regarding updates in IT & e-library and Office **API Weightage: 03 Marks / section**	**15**							
	Total	**125**							

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CATEGORY I (D): Technical / Technical Administration and Related Activities

I. (D 1) Service rendered by carrying out activities to support the Office / University in Academic / Research or General / HOD / Unit Head / Technical Officer, DDO / AAO, Planning Officer, Director of IT, Asst. Registrar / Registrar / OSD / Asst. Ext. Educationist (Head of school/publication) / Head of Polytechnics / Head of College wing / Librarian / Asst. Librarian) etc.

(Maximum Score 50 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

I. (D 2) As mentioned in D2 (a) to (m) **(Maximum Score 40 / Year)**

Sr. No.	Activity	Details of activity	API Score	Page No. for supported documents
		Total		

I. (D 3) Monitoring / member of selection committee / administrative duties for plan / non - plan schemes and other funded Govt. / Non-Govt. schemes of the University / College/Govt. etc. Scientific assistance to VC / DR / DEE/ Member Secretary (SAU Council) / Meetings organization, lectures and preparation of speech & drafts prepared reports, proceedings preparation, assembly / parliament questions handled, Maintenance of Files

(Maximum Score 20 / Year)

Sr. No.	Activity	Details of activity as above	API Score	Page No. for supported documents
		Total		

I. (D 4) IT Related activity **(Maximum Score 15 / Year)**

Sr. No.	Activity	Details of activity as above	API Score	Page No. for supported documents
		Total		

SUMMARY OF API OBTAINED IN CATEGORY I

	A. Teaching and Related Activity						API Score Obtained (Self-Appraisal)	API Score * Verified	API Score * Converted
Sub-Category	A 1	A 2	A 3	A 4	A 5	A 6			(=450 x API Score Verified) / 500
API Score (Total of Assessment Period)									
Sub-Category	B 1	B 2	B 3	B 4	- - -	- - -			
API Score (Total of Assessment Period)					- - -	- - -			
Sub-Category	C 1	C 2	C 3	C 4	- - -	- - -			
API Score (Total of Assessment Period)					- - -	- - -			
Sub-Category	D 1	D 2	D 3	D 4	- - -	- - -			
API Score (Total of Assessment Period)					- - -	- - -			
	Out of Total						/500	/500	450

* To be filled by experts

II. Co-curricular and Professional Development Related Activities		Max. Score/ Year	Assessment Years						
			1st	2nd	3rd	4th	5th	6th	Total
1	Institutional Co-curricular activities for students such as field studies / popular lectures / educational tours / industry - implant training and placement activity / Preparation and Imparting knowledge / organizing and conduction of popularization programmes / training courses in computer assisted teaching / web based learning and other participatory learning skills to students / other any similar activity in University and Govt. Level **API Weightage: 04 Marks per activity / year**	08							
2	Placement Officer, Examination Cell / Education Tour leader or Manager / Teaching staff of SAU Council /Co-Tour Leader / Student Councillor / Care Taker / Mentor / Training Hostel Manager / In Charge / or Gymkhana Chairman or SRC Advisor / Member / Student Councillor, Anti Ragging committee member / women anti-harassment Cell / women complaint mechanism cell / Team Member / Co Team Member to sports, SRC, Cultural Activity / NSS / NCC / NSO Activity / In plant training organized / Summer Training (for students of FPT & BE and MBA Faculties) / Students and Staff related socio Cultural and Sports programmes / campus publications etc. / any other similar activity **API Weightage: 02 Marks per activity / year**	08							
3	Maintenance of records /member secretary/convenor of committee/ works committee / purchase committee / auction committee / dead stock verification committee or any other similar departmental / University level/ State Govt. Level committee member/ Supporting staff of such committees **API Weightage: 04 Marks per activity / year**	08							
4	Member of any scientific society / association / professional associations committee / Boards of studies / Editorial committees of journals / Institutional publication / Faculty board / committee member of Research Journals / magazine etc. / any similar activity Member in Farmer award selection committee/ ATMA / Hariom Ashram Award **API Weightage: 02 Marks per activity / year**	04							

5	External Examination Duties (Invigilators, Question Paper Setting, Assessment of Answer Sheets) Acting as an External examiner (outside the university) for UG / PG / Diploma / Certificate course including paper setting, assessment, evaluation, Viva-voice as superintendent / assistant superintendent / centre in-charge/ Liasoning of SAUs' Administrative and Academic activities with Govt. etc./Member in Kisan Mela / ZREAC / AGRESCO Committee. External selection committee member for recruitment / expert /thesis / dissertation evaluation from outside the University **API Weightage: 03 Marks per activity / year**	**12**							
6	Organizing of Orientation Courses / Refresher courses / Research methodology / Training / Teaching - Learning - Evaluation Technology / Soft Skills Programmes / Faculty Development Programme etc. **API Weightage: 02 Marks per activity / year**	**04**							
7	**Professional Development Activity:** Participated in Orientation Courses / Short Term Training Programme SSTP (of < 1 week duration) / Refresher courses / Research methodology / Training / Teaching - Learning -Evaluation Technology / NGM / Soft Skills Programmes / Faculty Development Programme / Scientific Exhibition or Show etc. Participated in Seminars / Conferences / Symposia / training School/ Programme / Workshop **API Weightage: 02 Marks per activity / year**	**06**							
	Total	**50**							

II. (1) Institutional Co-curricular activities for students such as field studies / popular lectures / educational tours / industry - in plant training and placement activity / Preparation and imparting knowledge / Organizing and conduction of popularization programmes / Training courses in computer assisted teaching / Web based learning and other participatory learning skills to students / other any similar activity

(Maximum Score 08 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

II. (2) Placement Officer, Examination Cell / Education Tour Leader or Manager / Co-Tour Leader / Student Councillor / Care Taker / Mentor / Training Hostel Manager / In-Charge / or Gymkhana Chairman or SRC Advisor / Member / Student Councillor, Anti Ragging Committee Member / Women Anti-harassment Cell / Team Member / Co Team Member to Sports, SRC, Cultural Activity / NSS / NCC / NSO Activity / In plant training organized / Summer training (for students of FPT & BE and MBA Faculties) / Students and Staff related Socio Cultural and Sports programmes / Campus publications etc. / any other similar activity

(Maximum Score 08 / Year)

Sr. No.	Activity	Details of activity	API Score	Page No. for supported documents
		Total		

II. (3) Maintenance of records / works committee / purchase committee / auction committee / dead stock verification committee or any other similar departmental / University level committee member

(Maximum Score 08 / Year)

Sr. No.	Activity	Details of activity as above	API Score	Page No. for supported documents
		Total		

II. (4) Member of any scientific society / association / professional associations / committees / Boards of studies / Editorial committees of journals / Institutional publication / Faculty board / committee member of Research Journals / magazine etc. / any similar activity / Member in Farmer award selection committee / ATMA / Hariom Ashram Award

(Maximum Score 04 / Year)

Sr. No.	Type of achievement / membership	Details of activity as per above	API Score	Page No. for supported documents
		Total		

II. (5) External Examination Duties (Invigilators, Question Paper Setting, Assessment of Answer Sheets) / Centre in-charge or assistance centre in-charge / etc. (Maximum Score 12 / Year)

Sr. No.	Activity	Details of activity as per above	API Score	Page No. for supported documents
		Total		

II. (6) Organizing of Orientation courses / Refresher courses / Research methodology / Training / Teaching - Learning - Evaluation Technology / Soft skills programmes / Faculty development programme etc. (Maximum Score 04 / Year)

Sr. No.	Activity	Details of activity	API Score	Page No. for supported documents
		Total		

II. (7) Professional Development Activity (Maximum Score 06 / Year)

Sr. No.	Activity	Details of activity as above	API Score	Page No. for documents
		Total		

SUMMARY OF API OBTAINED IN CATEGORY II

	Co-curricular and Professional Development Related Activities							API Score Obtained (Self-Appraisal)	API Score Verified
Sub-Category	1	2	3	4	5	6	7		
API Score (Total of Assessment Period)									
	Out of Total							50	

III. Research and Academic Contributions and Related Activities		API Weightage	Assessment Years						
			1st	2nd	3rd	4th	5th	6th	Total
1	**Research Papers Published in Referred Journals*** *(*A* Referred *or peer-reviewed journal is one (hat has .submitted most of its published articles for review by experts who are. not part of the editorial staff. The numbers and kinds of manuscripts sent for review, the number of reviewers, the reviewing procedures and the use made of the reviewers' opinions may vary, and therefore each journal should publicly disclose its policies in the Instructions to Authors for the benefit of readers and potential authors.)* 1. *All the publications mentioned above should have been published as on the last date prescribed for submission of filled-in application.* 2. *The first three authors in all (he/she above cases will get full marks while the rest of the authors will get 50 per cent of the marks allotted to each item).*	25 / publication							
2	**Research Papers Published in Non-referred* but recognized and reputed journals / periodicals (having ISBN / ISSN numbers)** *(*Non-refereed materials such as Trade Journals or Magazines use less rigorous standards of screening prior to publication. In some publications, each article may be only screened by the publication's editor. While knowledgeable, no editor can be an authority on all the subject matter printed in a journal. Other non-refereed materials accept almost anything submitted in order to have something to print.)* 1. *All the publications mentioned above should have been published as on the last date prescribed for submission of filled-in application.* 2. *The first three authors in all (lie/she above cases will get full marks while the rest of the authors will get 50 per cent of the marks allotted to each item).*	15 / publication							
3	**Conference proceeding as full papers (only Abstract accepted not to be considered)**	15 / Publication							

4	**Research Publications / Books / Chapters / subject special publications** a. Books published by International publisher with an established peer review / chapters in knowledge based volumes in National based publications	50 marks per book /15 marks per chapter / chapter editor							
	b. Subject books / Text books by National level publishes / local publishers (with ISBN or ISSN numbers) / state and central Govt. publishers through 1CAR / University / Institute funded publication	30 marks per book /10 marks per chapter / chapter editor							
	c. Subject based reading materials or exercise material for courses / proceedings / workshops published by University	20 marks as author or associate							
	d. Practical Manual / Question Bank / Vernacular articles / subject dictionary / booklet etc.	10 marks per activity							
5	a. Research Note / Abstracts / Short communication presented / published in Journal / Seminar / Symposium / Conferences / Training / workshops etc.	05 marks each							
	b. Research Bulletins / Extension Bulletins	04 marks each							
	c. Popular articles published in leading Dailies / Pamphlets / Institutional / Govt. Departmental / Periodicals / College magazine etc.	03 marks each							
6	International awards / Medal / recognition	10 marks each							
	National award/ medal/recognition	05 marks each							
	Best Poster/Oral presentation award at National Seminar/Symposium/Conference	05 marks each							
	Young Scientist Award	15 marks each							
	State (GAAS / PPSG / HSG and alike societies) / University award / medal / felicitation / recognition	05 marks each							
	Best Teacher Award Note: *For Team Awards/Medals/ Recognitions the leader gets full marks and each Associate gets 50% of the marks mentioned above.*	20 marks each							

7	**Assets created for the University** Up to Rs. 50,000 = **04 Marks/year** Rs. 50,001 to Rs. 1,00,000 = **06 Marks/year** Rs. 1,00,001 to Rs. 2,00,000 = **08 Marks/year** More than Rs. 2,00,000 = **10 Marks/year**								
8	Major Advisor / Minor advisor / Advisor 'Committee member for PG student allotted	Major Advisor/ Advisor = 30 marks per student Minor advisor := 20 marks / student Committee member = 10 marks for each student							
9	a. Consultancy of the project (modulated with a minimum of Rs. 10 Lakhs)	05 marks per each consultancy							
	b. Consultancy of the project (modulated with more than Rs. 10 Lakhs)	10 marks per each consultancy							
10	Preparation/Amendments of Academic Regulations and General Regulations at council and Government Level.	20 marks per activity							
	Total								

III. (1) Research Papers Published in Referred Journals

Sr. No.	Title of Paper	Name of Journal, Vol. No., Year	Referred / Non-Referred	ISSN / ISBN Number	No. of Co-authors	Whether you are the main author	API Score	Page No. for supported documents
						Total		

III. (2) Research Papers Published in Non-Referred Journals

Sr. No.	Title of Paper	Name of Journal, Vol. No., Year	Referred / Non-Referred	ISSN / ISBN Number	No. of Co-authors	Whether you are the main author	API Score	Page No. for supported documents
						Total		

III. (3) Conference proceeding as full papers

Sr. No.	Title of Paper	Name of Conference, Place, Year	International / National / State level	ISSN / ISBN Number	No. of Co-authors	Whether you are the main author	API Score	Page No. for supported documents
						Total		

III. (4) Research Publications / Books / Chapters / subject special publications

Sr. No.	Title of the Book / Chapter with Page No. / Articles	Book Title, Editor and Publisher	ISSN / ISBN No.	Whether peer reviewed or referred	No. of Co-authors	Whether you are the main author	API Score	Page No. for supported documents
a. Books Published by International Publisher								
						Total		
b. Subject books / Text books by National level publishes / local publishers								
						Total		
c. Subject based reading materials or exercise material for courses / proceedings / workshops published by University								
						Total		
d. Practical Manual / Question Bank / Vernacular articles / subject dictionary / booklet etc.								
						Total		

III. (5) Research Note / Abstracts / Short communication presented / published, Research Bulletins / Extension Bulletins, Popular articles published

Sr. No.	Title of Paper	Name of Journal/ Conference, Vol. No./Place, Year	Referred / Non- Referred / International / National / State level	ISSN / ISBN Number	No. of Co-authors	Whether you are the main author	API Score	Page No. for supported documents
						Total		

III. (6) Awards / Medal / Recognition:

Sr. No.	Type of Award / Medal / Recognition	Agency	Year	API Score	Page No. for supported documents
			Total		

III. (7) Assets created for the University

Sr. No.	Asset	Agency	Period	Grant Amount (Rs. in lakhs)	API Score	Page No. for supported documents
				Total		

III. (8) PG Research Guidance

Sr. No.	Degree	Number Enrolled	Degree Awarded	API Score	Page No. for supported documents
			Total		

III. (9) Consultancy of the project

Sr. No.	Title	Agency	Period	Grant Amount (Rs. in lakhs)	API Score	Page No. for supported documents
				Total		

III. (10) Preparation/Amendments of Academic Regulations and General Regulations at council and Government Level

Sr. No.	Activity	Details of activity as above	API Score	Page No. for supported documents
		Total		

SUMMARY OF CATEGORY III: Research and Academic Contributions and Related Activities

	Co-curricular and Professional Development Related Activities										API Score Obtained (Self-Appraisal)	API Score Verified
Sub-Category	1	2	3	4	5	6	7	8	9	10		
API Score (Total of Assessment Period)												

MINIMUM ACADEMIC PERFORMANCE AND SERVICE REQUIREMENTS FOR PROMOTION UNDER CAS FROM STAGE-1 TO STAGE-6

PART – A

GENERAL INFORMATION AND TEACHING / RESEARCH / EXTENSION / TECHNICAL ADMINISTRATION

Application for _____

Please send 2 (TWO) copies of duly filled-in Performa

Date of First Appointment: _____

Date of Appointment in Present Cadre: _____

Present Pay scale: _____ Designation: _____

Date of last promotion: _____

Date of appearing before the last selection committee (if appeared): _____

Total self API score calculated: _____

Office: _____, College: _____

Discipline and Department: _____

Centre: _____

1.	**Name (in BLOCK LETTERS)**	:	
2.	**Father's Name (in BLOCK LETTERS)**	:	
3.	**Date of Birth**	:	
4	**Address for Correspondence**	:	e-mail ID: _____ Contact No. : _____

5	Academic Qualifications	:			
Sr. No.	Degree / Diploma	University / Board	College / Institute	Month / Year of passing	Class / Grade obtained
1	Ph.D.				
2	M.Phil.				
3	M.Sc./M.V.Sc./ M.Tech.				
4	B.Sc./B.V.Sc./ B.Tech.				
5	HSC or equivalent				
6	SSC				
7	Date of Ph.D. Degree Notification				

6. **Employment Record in JAU: (Use Separate sheet if required)**

Station / Centre (Place of work with full address)	Designation / Post Held	Scale of Pay	Period		Nature of Duties
			From	To	

7. **Employment Record Outside JAU: (Use separate sheet if required)**

Station / Centre (Place of work with full address)	Designation / Post Held	Scale of Pay	Period		Nature of duties
			From	To	

8. **Period of deputation if any:**

For service in other organizations:

Institution / place of work	Govt. / Quasi Govt.	Post held / designation	Period		Nature of Duties	Remarks & Orders of competent authority
			From	To		

For higher studies:

Institution / place of work	Deputed by University or self-study	Period		Degree Awarded	Year	Subject and Field of Specialization
		From	To			

9. **Whether eligible for relaxation of length of service due to study leave**

(Quote Authority): No √ (Please Tick)

If yes, state period of study leave eligible for counting of service:

Institution / place of work	Degree	Period		Total Period (DD/MM/YYYY)
		From (DD/MM/YYYY)	To (DD/MM/YYYY)	

10. **Orientation / Refresher Courses attended: (attach certificates):**

Sr. No.	Particulars	Place	Duration	Sponsoring Agency	API Score

11. **Any other Training Programme / Summer School / Workshop / QIP etc.: (Attach certificates):**

Sr. No.	Particulars	Place	Duration	Sponsoring Agency	API Score

12. **Summary of API Scores**

Sr. No.	Criteria	Total API Score / Year	Minimum Required / Year	Total Assessment Period	Total Score for Assessment Period
i.	Category I (A+B+C+D)	125	75		
ii.	Category II	50	15		
iii.	Category I + II		100		
iv.	Category III	As per Table 2			

VERIFICATION OF API SCORE AS PER FACTUAL INFORMATION

For the Assessment Period: _____

Criteria / Activities	Criteria / Activities	API Total (Self-Appraisal)	API Total (Verified)
Category I	Teaching (T)		
	Research (R)		
	Extension (E)		
	Technical Administration (T. A)		
	Subtotal (Maximum)		
	Minimum API Score required (for category I)	**75**	
Category II	Co-curricular and Professional Development Related Activities		
	Minimum API Score required (for category II)	**15**	
Total Minimum API Score required in Category I+II		**100**	
Category III	**Score (applicability as per Table 2)**		

Name of the Applicant: _____

Name of the post for which applied: _____

Present Pay Scale: _____

Other Relevant Information

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier

Sr. No.	Details (Mention Year, Value etc. where relevant)

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1. 6.
2. 7.
3. 8.
4. 9.
5. 10.

I certify that the information provided is correct as per records available with the University and / or documents enclosed along with the duly filled PBAS Performa.

Date:

Place: **Signature of Applicant**

Declaration

Certified that all the information, facts and documents submitted with this application are true and correct and if found incorrect / false, my candidature for the same may be cancelled and the decision of the university shall be final and binding.

Date: **Signature of the Candidate**

JUNAGADH AGRICULTURAL UNIVERSITY

Application for grant of Pay Matrix Level-11 Rs.68900-205500 under the Career Advancement Scheme. (Stage-1 to Stage-2)

1. **Name of Teacher :**
2. **Designation :**
3. **Name of office / Dept. :**
4. **Education Qualification :**

Degree	OGPA / Class	Date of Notification	Discipline
Bachelor Degree			
Master Degree			
Ph.D.			

5. **Experience as on 26/11/2024**

Sr. No.	Category	Date of Appointment	Date of Promotion	Experience		
				Year	Month	Day
1	Assistant Professor (Promotion)	------				
2	Asstt. Prof. (Direct Selection)		------			

6. **Assessment Period : From: _____ to _____**

1. Four years for Ph.D. Degree holder candidates.
2. Five years for Master / M. Phil Degree holder candidates.

7. **Co-curricular Activities :**
Minimum Two Co-curricular Activities during assessment Period at least 3 week duration. (Orientation / Refresher / Training / Research Methodology / Soft Skill Development / Long Term Training / Winter or Summer School)

Sr.No.	Activities	from	To
1			
2			

8. **Cumulative A.P.I. Score during the Assessment period**
(Minimum A.P.I. score must be completed as per norm every year)

9. **Date on which Pay Matrix Level-11 falls due** **Dt.....**

I do certify that I have completed all the above requirements for promotion under CAS.

Date :
Place:

Signature of Applicant

Recommended and forwarded for sanction of Pay Matrix Level-11 Rs.68900-205500 w.e.f. _____ to Dr. / Shri _____.

Date :
Place:

Signature of Unit Head

JUNAGADH AGRICULTURAL UNIVERSITY

Application for grant of Pay Matrix Level-12 Rs.79800-211500 under the Career Advancement Scheme. (Stage-2 to Stage-3)

1. **Name of Teacher** :
2. **Designation** :
3. **Name of office / Dept.** :
4. **Education Qualification** :

Degree	OGPA / Class	Date of Notification	Discipline
Bachelor Degree			
Master Degree			
Ph.D.			

5. **Experience as on 26/11/2024**

Sr. No.	Category	Date of Appointment	Date of Promotion	Experience		
				Year	Month	Day
1	Assistant Professor (Promotion)	-------				
2	Asstt. Prof. (Direct Selection)		-------			
3	Date of Grant of **Pay Matrix Level-11 Rs.68900-205500 (Stage-2)**					

6. **Assessment Period : From: _____ to _____**
(Assistant Professor & its equivalent who completed service of FIVE years in Stage-2)

7. **Co-curricular Activities :**
Minimum One Co-curricular Activities during assessment Period at least 3 week duration. (Orientation / Refresher / Training / Research Methodology / Soft Skill Development / Long Term Training / Winter or Summer School)

Sr.No.	Activities	from	To
1			
2			

8. **Cumulative A.P.I. Score during the Assessment period** [ ]
(Minimum A.P.I. score must be completed as per norm every year)

9. **Date on which Pay Matrix Level-12 falls due** Dt.....

I do certify that I have completed all the above requirements for promotion under CAS.

Date :
Place: **Signature of Applicant**

Recommended and forwarded for sanction of Pay Matrix Level-12 Rs.79800-211500 w.e.f. _____ to Dr. / Shri _____.

Date :
Place: **Signature of Unit Head**

JUNAGADH AGRICULTURAL UNIVERSITY

Application for grant of Pay Matrix Level-13A Rs.131400-217100 under the Career Advancement Scheme. (Stage-3 to Stage-4)

1. **Name of Teacher :**
2. **Designation :**
3. **Name of office / Dept. :**
4. **Education Qualification :**

Degree	OGPA / Class	Date of Notification	Discipline
Bachelor Degree			
Master Degree			
Ph.D.			

5. **Experience as on 26/11/2024**

Sr. No.	Category	Date of Appointment	Date of Promotion	Experience		
				Year	Month	Day
1	Assistant Professor (Promotion)	--------				
2	Asstt. Prof. (Direct Selection)		--------			
3	Date of Grant of Pay **Matrix Level-11 Rs.68900-205500 (Stage-2)**	**Date:** _____				
4	Date of Grant of Pay **Matrix Level-12 Rs.79800-211500 (Stage-3)**	**Date:** _____				

6. **Assessment Period : From:** _____ **to** _____
(Assistant Professor & its equivalent who completed service of 3 years in Stage-3)

7. **Co-curricular Activities :**
   a. Details of at least 3 publication in the entire period as Assistant Professor (12 years)
   b. Duration of One Methodology workshop / Training / Teaching – Learning- Evaluation Technology Programs / Soft Skill Programe Etc. (Each of at least 1 week duration)

Sr.No.	Activities	from	To
1			
2			

8. **Cumulative A.P.I. Score during the Assessment period** (Minimum A.P.I. score must be completed as per norm every year) | |

9. **Date on which Promotion falls due as Associate Professor Pay Matrix Level-13A falls due** **Dt...**..... | |

I do certify that I have completed all the above requirements for promotion under CAS.

Date :
Place:

Signature of Applicant

Recommended and forwarded for sanction of Pay Matrix Level-13A Rs.131400-217100 w.e.f. _____ to Dr. / Shri _____.

Date :
Place:

Signature of Unit Head

(Office use only)

10. Annual Assessment Report : (Period including Six years before the date of eligibility)

Sr. No	Year	Excellent (20 Marks)	Very Good (15 Marks)	Good (10 Marks)	Total
1					
2					
3					
4					
5					
6					
				Total :	
				Average :	

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JUNAGADH AGRICULTURAL UNIVERSITY

Application for grant of Pay Matrix Level-14 Rs.144200-218200 under the Career Advancement Scheme. (Stage-4 to Stage-5)

1. **Name of Teacher :**
2. **Designation :**
3. **Name of office / Dept. :**
4. **Education Qualification :**

Degree	OGPA / Class	Date of Notification	Discipline
Bachelor Degree			
Master Degree			
Ph.D.			

5. **Experience as on 26/11/2024**

Sr. No.	Category	Date of Appointmen	Date of Promotion	Experience		
				Year	Month	Day
1	Assistant Professor (Promotion)	--------				
2	Asstt. Prof. (Direct Selection)		-------			
3	Asso. Prof. (Direct Selection)					
4	Date of Grant of **Pay Matrix Level-11 Rs.68900-205500 (Stage-2)**	**Date:** _____				
5	Date of Grant of **Pay Matrix Level-12 Rs.79800-211500 (Stage-3)**	**Date:** _____				
6	Date of Grant of **Pay Matrix Level-13A Rs.131400-217100 (Stage-3)**	**Date:** _____				

6. **Assessment Period : From:** _____ **to** _____
(Associate Professor & its equivalent who completed service of 3 years in Stage-4)

7. **Co-curricular Activities :**
   a. Details of at least 3 publications since the teacher is designated as Associate Professor & equivalent OR
   b. Details of at least 5 publication since the teacher is placed in STAGE-3 / Last Six years.

Sr.No.	Activities	from	To
1			
2			

8. **Cumulative A.P.I. Score during the Assessment period**
(3 years i.e. Pay Matrix Level-13A Rs.131400-217100)

9. **Date on which Promotion falls due as Professor Pay Matrix Level-14 falls due** **Dt.....**

I do certify that I have completed all the above requirements for promotion under CAS.

Date :
Place:

Signature of Applicant

Recommended and forwarded for sanction of Pay Matrix Level-14 Rs.144200-218200 w.e.f. _____ to Dr. / Shri _____.

Date :
Place:

Signature of Unit Head

(Office use only)

10. Annual Assessment Report : (Period including Six years before the date of eligibility) **Marks out of 20**

Sr. No	Year	Excellent (20 Marks)	Very Good (15 Marks)	Good (10 Marks)	Total
1					
2					
3					
4					
5					
6					
				Total :	
				Average	

(૧૧) પર્સનલ ઇન્ટરવ્યુ માટે બોલાવવાના થાય છે કે કેમ ? : હા ☐

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